

Logistics/Instructions

A few logistics for in-person attendees:

Traveling to Ames:

- **Lodging:** There are several hotels that offering government rate in Mountain View and Sunnyvale:
 - NASA Exchange Lodge - NASA Research Park, Moffett Field - Call or email for reservations (650) 604-8100 - send emails to info@nasalodge.com
 - Navy Lodge - NASA Research Park, Moffett Field - For reservations: (650) 962-1542, (Gov't ID required)
 - The Ameswell Hotel - 800 Moffett Blvd., Mountain View - For reservations: (650) 880-1000.
 - The Hampton Inn and Suites Mountain View - 390 Moffett Blvd., Mountain View, CA 94043 - For reservations: (650) 988-0300.
 - The Hampton Inn & Suites Sunnyvale - 861 E El Camino Real, Sunnyvale, CA 94087 – For reservations call 408-481-9411
- **Weather:** Historically, the average weather for March in the Silicon Valley has been – 65°F high seasonal, 50°F seasonal low, so it’s always good to bring a lightweight jacket or cardigan sweater, for CA cooler evenings. Also, the facility main ballroom is normally cool.
- **Location: NASA Ames Conference Center (NACC), Bldg. 3.** Attached is a map. That map has directions on how to get to NACC Bldg. 3 once you arrive at the NASA Ames Main Gate. There is parking directly behind, in front and to the side of the building (note the one-way streets). Since NACC is located in the NASA Ames Research Park, no visitor pass is needed. That being said, you will need to show a form of U.S. picture ID (e.g., driver’s license, passport, NASA badge, etc.) to go through the gate and progress to Bldg. 3.
- **Note Foreign Nationals we receive additional directions for the required guest badge three weeks ahead of the event.**
- **WiFi Access:** All External NASA Guests will receive **two** NASA Guest Account registration emails from identity.manager@nasa.gov. The two emails will have the instructions on how to access and set up a NASA Guest Account which will give you access to WiFi during your visit. Please follow the instructions in the emails and complete all the steps prior to your arrival.
 - **IMPORTANT NOTE:** The registration link will expire within 1 hour. If the link does expire, click the Reset Password link to move forward with set up.
 - More detailed instructions are attached in a PDF.
- **Continental Breakfast & Lunches:** if you would like to partake of the catered food from our NASA Spacebar, you must order your food at <https://order.toasttab.com/online/nasa-spacebar> before (date) at midnight.

NOTE: While we prefer this meeting to be in person, we will offer a virtual component for those of you that cannot travel. The MS Teams virtual meeting information will be sent closer to the event.